

SD Grand Guardian Council

Board of Trustees

April 9, 2016

The meeting was called to order by Sally Richardson, Vice Chair. The opening prayer was given by Julie Bartekoske, Grand Chaplain.

Please see the attached attendance sheet for those participating.

It was moved by Linette Batterman to approve the agenda as distributed and seconded by Kathryn Sannes. The motion was carried.

Kathryn Sannes moved to approve the minutes of the previous meeting as distributed and it was seconded by Jessica Stanek. The motion was carried.

Unfinished business

Grand Guide fundraiser – Virginia Kaus reported that the fundraiser was going well. Almost all the candy bars have been sold. Virginia is in contact with Bethels who still need to turn in their money. Virginia is also sending letters to PGG's and PAGG's to reach the fundraising goal.

Long-term financial planning - Lyn Neiman, PGG, spoke to the Board. She has served as Secretary of El Riad Shrine in the past and updated their financials while in the position. She has also served on the Finance Committee for Grand Council and worked with the Grand Secretary and Grand Treasurer to develop the general ledger as it is today. She is very familiar with the budget process.

Lyn is very concerned that we continue to budget for deficit spending. The process seems to be more of the problem than the actual spending. Lyn proposed a process that would start much earlier in the year and include leadership, the entire finance committee and the other committees of the council as well.

Proposal for a budget and planning process

September/October - long range planning committee - made up of leadership. This committee would begin to discuss financial issues, bethel issues, goals for next GG, and the Grand Guide fundraiser.

November/December – A budget meeting should be held. Make sure information from long range planning committee carries forward. Include leadership and the entire finance committee. Discuss past budgets, not just what we need going forward, but look at actual expenses. Consider new projects or initiatives. Determine if there are any budget concerns at that time.

January/February - Finance Committee talks about what needs to be done for first draft.

March 1st - budget should be on paper, be vetted by the Vice Grand Guardian, Finance Chair, Grand Secretary and Grand Treasurer, and approved before it is sent to the body.

There was a lengthy discussion following Lyn's proposal. Sandy Vanneman pointed out that we don't do a good job of training our new committee members. Toni Richardson stated that there are really three 'fund raisers' for the Grand Council – annual dues, Grand Session, and the Grand Guide fundraiser. The Grand Council needs to decide what the organization's priorities should be to decide what money should be spent on.

Lyn Neiman shared that she does not believe that scholarship should be a budgeted item because the funds are obligated. There is a concern, however, that scholarship funds are beginning to dwindle because we are paying out far more in scholarships than we are taking in for scholarship. Virginia Kaus suggested that we need to consider a fundraiser specifically for scholarships and mentioned that she has some ideas for that during her year as Grand Guardian.

We also discussed ways to increase our income. Mona Kotas suggested we look at increasing Grand Council dues. Jessica Stanek thanked everyone for participating in the discussion and reminded the attendees that there will be some difficult discussions in the Grand Council meeting about the budget and proposed amendments aimed at curbing expenses. She also asked people to keep an open mind during those discussions and encouraged people not to take those discussions personally.

Social Media – Jen Blake discussed the proposed social media policy. She stated that it was hard to find a policy that works well for adults and 10 year olds. She went through the proposed policy paragraph by paragraph. We made minor adjustments and the final proposed policy will be shared with the Grand Council for review and adoption.

Jessica Stanek stated that we will address training of this policy at Grand Session.

New Business

Line Officer Handbook - We need to update the handbook. Decisions of what are allowable expenses should be based on the handbook.

Session Sales - Jessica's t-shirts are selling well but because of numbers, we will barely break even. Session sales do not make money. We should consider whether we should continue with session sales as we currently do. Lyn Neiman suggested that we need a marketing committee. There is a line item for Ways and Means advance that can be used for an advance.

The closing prayer was offered by Julie Bartekoske, Grand Chaplain.

It was moved by Mike Holzhauser to adjourn and seconded by Jessica Stanek. The motion was carried.

Sunday, April 10

The Board of Trustees met briefly following the Grand Council meeting. It was called to order by Sally Richardson, Vice Chair.

Sally directed that all board members get their binders updated. There were questions about how much information should be kept in the binders. Toni Richardson offered to archive all the information and store that on flash drives, one for the Chairman of the Board and one for the Grand Secretary, so that the information would always be available if needed. This would allow members to purge older information from their binders to make the binders more manageable. Sally will work with Toni on this project and Sally will also update the Chairman of the Board's binder since Rich Hubert was unable to attend and sent his materials to Sally.

The Board welcomed Ann Holzhauser, newly elected to serve a 3-year term and replacing Sally Richardson, whose term will be completed this year. The Board voted on leadership. Neil Kotas will serve as Chairman of the Board and Linette Batterman will serve as the Vice Chair.

Sandy Vanneman will distribute a copy of the dress code as well as some training material she has to the members of the Board.

The meeting was adjourned.

Board
Grand Guardian Council Meeting Attendance Sheet

DATE: April 9, 2016

PLACE: Oacoma, SD

Grand Council Officers:

GG Jim Steneke
AGG Michael Hefhauser
VGG Carrie Buehler
VAGG Shawn Peck
G.GUIDE Virginia Kaur, PGG
GIG _____
GM Jim Blake
GOG Long Johnson PGG
G.Sec. Imy Richardson, PGG
G.Treas. Sammy Oannemur, PGG
G.Lib. _____
G.Chap. Julie Bartekoske PGG
G.Mus. _____
1st Mess. _____
2ND Mess. _____
3RD Mess. Courtney Geigle
4TH Mess. _____
5TH Mess. _____
GSC _____
GJC _____
GBG _____
AGBG _____

Bethel Council Representative Bethel #

_____ 1
_____ 3
_____ 10
Edward A. Lester PGG 12
_____ 13
_____ 19
_____ 21
_____ 38
_____ 44

All Other Grand Council at Large

Carol White CAV Admin
Karen Willis PGG CAV
Dawn Erk PGG HIKE
Lyn Neuman PGG
Andrea Friedrichsen
Mona Kotas PGG

GRAND TRUSTEES:

Chair Absent
V.Chair Sally Richardson
Neil Kotas
Ruthie Gannes PGG
Julie Battistone PGG

Finance Committee:

Beth Sales

Session Finance Chair: