SOUTH DAKOTA GRAND GUARDIAN COUNCIL

ANNUAL MEETING

OACOMA, SD

APRIL 9 - 10, 2016

The meeting was called to order by Jessica Stanek, Grand Guardian and she led the body in the Pledge of Allegiance. The opening prayer was offered by Julie Bartekoske, Grand Chaplain. A quorum was established with seven of the eight bethels represented. Jessica conducted introductions. Please see the attached roll call for those in attendance. There were 40 people in attendance including:

- 13 Past Grand Guardians and Past Associate Grand Guardians
- 14 Grand Council Officers
- 3 Bethel Guardians and Associate Bethel Guardians
- 6 Past Bethel Guardians and Past Associate Bethel Guardians
- 4 Other Adults

Approval of Agenda

Jessica asked that we add 'CAV report' under Reports. It was moved by Sally Richardson and seconded to approve the agenda as amended. The motion was carried.

Minutes of Previous Meeting

It was moved by Sandy Vanneman to approve the minutes of the previous meeting as distributed and seconded. The motion was carried.

Communications

We received an email from Samantha Green, Auburn, WA, Bethel #78, Grand Representative to South Dakota from Washington.

We received a letter of thanks from Regional Health for the donation from Bethel #13.

We received a letter from Governor Dennis Daugaard thanking South Dakota Job's Daughters for participating in Christmas at the Capitol.

Reports

1. Treasurer's Report – Sandy Vanneman, Grand Treasurer, talked through the report line by line. Please see the attached Treasurer's Report.

Lyn Neiman asked what funds are included in the investment account. Sandy Vanneman explained how the investment account was formed several years back during Gary Ohnstad's tenure as Grand Treasurer. Essentially, all funds were pooled into one investment fund so the investment would earn more money. We need to go back through annual reports to figure out what is designated as scholarship or promotion.

Lyn Neiman expressed her concern from a tax view. If funds have been designated specifically for scholarship, you have to show that those funds will only be used for scholarship.

Sandy Vanneman commented that it is hard to account for because this is a fluid account that changes regularly. However, she did note that our accountant has never indicated that we are doing things incorrectly.

It was moved by Sally Richardson to accept the Treasurer's report and seconded. The motion was carried.

2. CAV report – Carol White gave a report on the CAV status.

As of April 1, 2016, South Dakota has 132 trained volunteers plus four newly trained volunteers who have not yet received their cards. To date, we have trained 199 adults. There have been 49 volunteers who have allowed their certification to expire by not renewing annually and 14 people who took the training but did not complete the application process to become certified. South Dakota is the only jurisdiction that has the form and letter mailed out to renew. It costs about \$0.75 per person. It's about \$100. Would it be better to email the letter and attach the form?

After discussion, the Council decided to continue mailing renewal letters to members to help volunteers avoid missing the renewal deadline.

3. Bethel Reports

#1 –Jessica Stanek reported that Bethel #1 is not on reorganization and doing well.

#3 – Bobbie Deuter reported that Bethel #3 did a great job at the circus. They have prospective members and petitions out, including one by affiliation from Montana.

#10 – Ann Holzhauser reported that Bethel #10 currently has seven active members, one being a new initiate. They will be initiating another girl in May. Bethel #10 is hoping for help from other bethels since the initiation will be on the same day as HIKE. King of Hearts went very well. This year, we asked other masonic organizations for help chaperoning. Next year is 70th anniversary of the King of Hearts dance. There were 680 kids at King of Hearts. Nancy Gonsor is working with our Jobie to be program, of which there are five. The Bethel will be holding a Royal Reading prospect event.

#12 – Jamie Conrad reported that things are going great. There are 11 girls on the roster with eight being active. There is potential for five new girls. There is one petition already in and the bethel will be initiating in May. The girls are getting ready for Grand. They recently had a Box Social with the Masons.

#19 – Jennifer Little reported that there are seven active members, one at college, one has moved away but comes when can. The bethel has been working on fundraising efforts to go to Supreme but still having fun with events supporting the Humane Society, and holding holiday parties. They have been very involved with the communities.

#21 – Coleen Patmore reported that there are nine girls on the roster, one in college. Three of these nine girls are seniors, so the bethel will be re-building. They have several petitions out. Six girls are planning to go to Grand. They are very active and are trying to get more girls.

#38 – Krista Greer reported that there are 11 on roster with eight pretty active girls. They have read two petitions and will be initiating one. The bethel recently hosted their annual Father Daughter dance with 306 in attendance. The bethel hosted Val and Teagan's reception in March. They were pleased with the nice turnout. The bethel has been busy with lots of activities. Circus is coming and so is Grand.

#44 – Paulette Rapp reported that they have nine girls active, and will be initiating one tomorrow. The bethel will have either a hiking or bowling activity this month. They have been working with Bethel #19.

Kathryn Sannes inquired which bethels have Facebook pages. It was determined that Bethel #21 is the only bethel without a dedicated Facebook page for their bethel.

Ann Holzhauser asked for more information concerning the box social. Jamie Conrad explained that the girls bring a home-cooked dinner and a decorated box to a meeting set with the Masons. The Masons don't know whose box is whose or what the dinner is. The Masons bid on the boxes and dinner with a girl.

- 4. Ritual Committee Jamie Conrad sent a sign-up sheet around for those interested in judging.
- 5. Pageant Committee Krista Greer reported that there are no registrations yet. Please get them in soon.
- 6. Spirit Ambassador Virginia Kaus reminded the Council that April 15th is the deadline.
- 7. Awards Committee Julie Bartekoske reported that she has not received any applications yet and reminded the Council that the deadline is April 15th.

Unfinished Business

- 1. Grand Guide Fundraiser Virginia Kaus reported that she had 15 candy bars left. She is working with three bethels to get final payment.
- Bethel Annual Reports Toni Richardson gave a presentation on the 2015 annuals reports. The presentation has been attached to these minutes.
- 3. 5K Glow Run for HIKE -

Jessica Stanek reported that she had to change the date. It will now be May 14th in Pierre. Registration will begin at 8pm and the run will start at sunset, approximately 8:30pm. We have received significant donations; BankWest donated \$1,000, \$100 from Highmore Healthcare Center, to help with expenses. The registration fees will be \$25 per adult and age 9 and under will be free. Bethel #10 is helping to coordinating it. Doc Morgan will be printing the t-shirts. The cost is very reasonable and they will be

printed in glow in the dark ink. There will be someone to speak about HIKE. We have reached out to the Governor but have not heard back yet. There is also a young man, a previous HIKE recipient, who is interested in attending.

Ann Holzhauser mentioned that Bethel #10 will have a sleepover for bethels so please bring girls and prospects! Nancy Gonsor also mentioned that since Bethel #10 is holding initiation at 3pm on Saturday, May 14th, other bethels could bring girls to be initiated as well.

Dawn Erk, HIKE Chair, reported that to date, we have raised \$2,098.52. There will be a HIKE auction this weekend. Supreme HIKE will be setting a goal of \$32 per capita for next year. Supreme HIKE is also looking for volunteers at the HIKE table at Supreme next year. If you are going and are interested, please let Dawn know.

4. Workgroup Breakouts and Discussion

Social Media policy – Jen Blake discussed the social media policy with the Council. There was great discussion concerning the proposed social media policy, ranging from the length of the policy, the amount of information within the policy (too much for little girls?) and the redundancy of information between the proposed policy and the Youth Protection program training. There was also discussion concerning the enforcement of the policy. Bobbi Deuter reminded the group that as mandatory reporters, we must report and activity that violates state and federal law to the authorities. Because of that, Bobbie believes we should have girls and parents acknowledge they have received the policy.

It was moved by Karen Willis to accept the policy with changes and send to Jurisprudence for approval and was seconded. The motion was carried.

Ann Holzhauser stated that she believes we need to draw the line on enforcement and define what actions would constitute what level of discipline.

New Business

2016-2017 Budget

Courtney Geigle, Finance Chairman, presented the proposed budget as it was distributed.

Toni Richardson discussed possible changes to right-size the budget. After much discussion, the proposed budget was amended that does not show expenses significantly higher than income. The budget will be voted on at the next session scheduled for Sunday, April 10, 2016.

Lyn Neiman discussed her suggestion for changes to the Finance Committee role and the budgeting process. See Bd of Trustees minutes.

Recess for dinner

Reconvene at 7pm

A quorum was established with seven of eight bethels represented. It was determined there were 38 voting delegates making the majority 20 votes.

Amendments to the Constitution, Bylaws and Rules and Regulations

There were 18 amendments considered by the body. See the attached amendments which have passed through the body and will be submitted to the Supreme Jurisprudence Committee for review and approval.

The meeting was recessed to reconvene Sunday morning, April 10, 2016.

The meeting was reconvened Sunday morning for the purpose of Election of Officers.

Elections

- Carrie Bunkowske Grand Guardian
- Shawn Peel Associate Grand Guardian
- Virginia Kaus Vice Grand Guardian
- Herb Cook Vice Associate Grand Guardian
- Jen Blake Grand Guide
- Larry Johnson Grand Inner Guard
- Marcia Johnston Grand Marshal
- Robert Carrico Grand Outer Guard
- Toni Richardson Grand Secretary
- Sandra Vanneman Grand Treasurer
- Ann Holzhauser Grand Trustee

Sunshine and Rain

- Mary Carey shared that Gladys Pullins will be having surgery soon. Please keep her in your thoughts.
- Jo Mitchell is home following a recent hospitalization.
- Jessica Somsaath had a baby girl, Thea Lynn, on March 19th.
- Bobbie Deuter reported that her baby daughter Hayden is doing well and her sister, Josephine, was promoted to Major.
- Jamie Conrad shared that Past GBHQ's will begin wearing their sashes for GB Installations.
- Danielle Johnston will be home from Italy in time for Grand Session. She is finishing culinary school and doing an externship in Italy.
- Matt Bunkowske lost his father recently.
- There will be a baby daycare at Grand Session.
- Mary Carey reported that the last of her twin grandsons who were born 2 years ago has finally come home from hospital and is doing well.

Workgroups - Action Plans

Education Committee - Mike and Jessica reported that there will be educational opportunities at Grand Session. Neil Kotas will speak at the Men of Job luncheon. Thursday at Grand Session, there will be a Council meeting to do reports so this will be some downtime for girls. There will be presentations for them. One will be on "How to Fail Successfully". Saturday morning, Teagan and Bethel 38 will do a demonstration of the Capes and Crowns event, how to do this as a promotional opportunity. Saturday, all Job's Daughters luncheon, there will be a table etiquette session. Saturday, later in the day, there will be Secretary and Treasurer training, and Guardian and Associate Guardian training. This could also be a time to talk about social media safety training and CAV information.

Promotion Booth - Carrie and Shawn - We should be looking for something to use for trade shows or other public opportunities for exposure to Job's Daughters. Carrie will work on prices for each bethel to get a booth set up. We should also get a quote on a vinyl sign/banner.

Promotion Packets – Virginia and Herb - Jen Little is working on a brochure that can be available for use. Several questions came up including whether we (Grand Council) should have a package that is there for everyone and if there money available to help pay for booth fees at trade shows/etc. There was also a suggestion to do more with the Jobie to Bee programs.

Reverting back to New Business for the purpose of adopting the 2016-2017 budget

After further discussion and amendments, it was moved by Karen Willis and seconded to adopt the budget as amended. The motion was carried. A copy of the adopted budget is attached to these minutes.

<u>Announcements</u>

The Grand Secretary's office will be closed for business between May 1 and May 25th. If you have business or need things ordered, please contact Toni before May 1.

Please review your bethel bylaws and update them. Specifically, bethels may need to update the membership information to include the sponsorship of girls for membership. Please send your updated bylaws to the Grand Secretary.

Andrea Friedrichsen reported that there will be an Art Booth at Grand Session for Eastern Star Home Girls will be able to make decorations for the residents.

The HIKE Auction raised \$723.

Please be respectful of deadlines for Grand Session.

The closing prayer was offered by Julie Bartekoske, Grand Chaplain.

It was moved by Virginia Kaus to adjourn and seconded. The motion was carried.

Attachments

- Attendance Sheet
- Treasurer's Report
- 2016-2017 Adopted Budget
- Annual Report presentation
- Final Amendments passed

Respectfully,

Toni Richardson, PGG

Grand Secretary

1/-/	Meeting Attendance Sheet
DATE: 4/9//6	PLACE: <u>Oa cama</u> <u>SD</u>
Grand Council Officers:	Bethel Council Representative Bethel #
GG Jessica Stanek	1
AGG Mike Holzhauser	Bobba Deuter 3
VGG Carri Brukull	10
VAGG	Corey Allen Dir of Epocks 12
G.GUIDE S	13
GIG Tirginia Kaus PGO	Matt Bunkousice ABG 19
GM Jon Blake	Colenharmond 21
GOG Jany Johnson PAGG	Lauss Neuman 38
G. Sec. Mi Kichardo	Ray Oth Repo Treourer 44
G. Treas. January Ollaremus Pay	All Other Grand Council at Large
G.Lib. chur Vo Kaensey	Capal White PGG CAV Adm.
G.Chap. Julie Bartekoske 186	HarenWillie PGG CAV
G.Mus.	Dawn Erk PGG HIKE
1 st Mess. Olnnibly 1410	Dallar L. Thompson PAG
2 ND Mess	Kem Miles PDg #44
3RD Mess. Courtney Geigle	Matt Bostovsker ABGHTG
4 TH Mess	Deberah M. Fester
5 TH Mess. KristaBreer	maria Johnsto #12
GSC	Lichard H Xastu- 129 AGC-BA
GJC	Him Neman PGG SD
GBG	Andrea Friedrichsen
AGBG	Mona Kotes PGG
	Same demade scores
GRAND TRUSTEES:	Jamie Conrad BG#12
Chair absort	Mary Carey Finance Committee:
V.Chair_SAURechocks	2000 -
Kathem Gannes PGB	
Linity Satturnan PBG	
NEIL KOTAS	Session Finance Chair:

SOUTH DAKOTA GRAND GUARDIAN COUNCIL FY 15 FINANCIAL REPORT

July 1, 2015 - March 31, 2016

Checking Account - Beg	inning Balance as c	of 07/01/	2015			Current	\$15,313.73
Total Deposits & Inter	rest on checking acco	ount				11,656.41	
Total Expenditures						16,533.64	
Also includes outstan 2755 York	ding checks: Rite Donation			50.00		50.00	
Checking Account - End	_	3/31/16					\$10,436.50
Less Insurance Funds Less MSDJD Travel F	· · · · · · · · · · · · · · · · · · ·					190.00 285.00	
Available Checking Acco	ount Balance						\$9,961.50
Investments			Date Reported	Previous Value	Increase /Decrease	Current Value	
Inclu	of FY 2011 before \$ des: Future SGG full the account decrea	nding	2E3	64,412.82 64,835.09	708.88	\$65,121.70	
MIJD CD	6 months	0.15%	5/1/15	6,096.82	1.51	6,098.33	
Insurance CD's	\$5,000 12 months \$5,000 21 months \$5,000 37 months	1.00%	2/20/15	5,000.00 5,000.00 5,000.00	20.04 101.52 194.79	5,015.02 5,101.52 5,194.79	

Total Assets \$96,682.86

Insurance funds collected in checking account as of report date

Total Insurance

Total Investments

190.00

\$86,721.36

\$15,501.33

		4520 Promotions - Misc.	4510 Promotions - Fund Transfers	4500 Promotion-Bethel Annuals	4490 Education Donation Misc		4430 Education - GG Project	4400 Education-Bethel Annuals	4330 Sponsorships (not budgeted)	4310 Entry Fees	9	4300 Miss Job Pageant (self-supporting)	4200 Spirit Ambassador Entry Fees	4100 Board of Trustees		4000 Collillitiaes	ADDO Committees												Misc. GGC IIICOITE	3400 Grd Officer/Rep Medallions		3200 Doc Morgan Rebate		3100 Ways & Means			2900 Misc. GG Council (Includes Interest)					2500 Berner Closure	Deno Bathol Closuro			2200 Supplies from Supreme	2000 GG Council		1400 YPP Transfer	1200 Dispensations	1100	1000 Bethels	General Fund	Quarter Report ending 03/31/16 (Session Year 15-16)
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2016-2017 Approved Budget Income

	6120 Fundraising Projects 6130 PGBHQ Jewel overa 6135 PMSDJD Jewel over	5600 Misc. Fundraisers 6000 Grand Bethel 6110 Grand Bethel Misc	5000 Fundraising 5000 G Guide Fundraiser	4530 Jobie U 5300 Awards (RP,	4490 Education Donatio 4500 Promotion-Bethel J 4510 Promotions - Fund 4520 Promotions - Misc	4400 Education-Bethel Ann 4430 Education - GG Proje 4440 Education Fundraiser 4450 Education - AGG Proj	4310 Entry Fees 4330 Sponsorsh	4300 Miss Job Pageant (self-supporting)	4000 Committees 4100 Board of Trustees
	6120 Fundraising Projects 6130 PGBHQ Jewel overage 6135 PMSDJD Jewel overage 6200 GBHQ Travel Fund	5600 Misc. Fundraisers Grand Bethel 6110 Grand Bethel Miscellaneous	Fundraiser	(RP, LOV, AMYST)	4490 Education Donation Misc. 4500 Promotion-Bethel Annuals 4510 Promotions - Fund Transfers 4520 Promotions - Misc.	4400 Education-Bethel Annuals 4430 Education - GG Project 4440 Education Fundraiser 4450 Education - AGG Project (MOJO)	4310 Entry Fees 4330 Sponsorships (not really budgeted)	4300 Miss Job Pageant (self-supporting)	Trustees
	181.19	797.18	3,420.40	1,165.00 132.83	1,019.02 15.25	775.75 216.00	2,403.00	300.00	8
	0.00 0.00 0.00	2,745.00	2,200.00	578.02	285.00 0.00 100.00	235.00 0.00 400.00 500.00	0.00	375.00	0.00
	100.00		2,000.00	1,400.00 500.00	1,000.00	1,500.00	300.00	0.00	0.00
	100.00	0.00	2,500.00	1,400.00	500.00	500.00 0.00 1,000.00 500.00	300.00	0.00	0.00
996220 GBHQ 996230 GBHQ 996230 GBHQ 996240 GBHQ 996250 GBHQ 996270 GBHQ 996270 GBHQ	996120 Fundra 996130 PGBH0 996135 PMSD. 996140 GBHQ 996200 GBHQ	995600 996000 Gr	995000 Fu 995400	994530	994500 994510 994520	994400 994430 994440 994450	994310 Miss IO	994300	994000 Cc 994010 994011 994100
996270 GBHQ Supreme Fravel* 996230 GBHQ Supreme Per Diem* 996230 GBHQ Grand Lodge Travel* 996240 GBHQ Grand Lodge Per Diem* 996250 GBHQ Grand Chapter Travel* 996250 GBHQ Grand Chapter Per Diem* 996270 GBHQ Grand Chapter Per Diem* 996270 GBHQ-York Rite Travel*	996120 Fundraising Expenses 996130 PGBHQ Jewels 996135 PMSDJD Jewels 996140 GBHQ Sash & Tiara 996200 GBHQ Travel Fund - Instate	995600 Misc. Fundraisers 996000 Grand Bethel 996110 Grand Bethel Miscellaneous		994530 Jobie U 995300 Awards (RP, LOV, AMYST)	994500 Promotion - Membership 994510 Promotion - Certificates 994520 Promotion - Misc.	994400 Education-Scholarships 994430 Education - GG Project Expense 994440 Education Fundraiser 994450 AGG Fundraiser Expense (MOJO)	Miss IOJD Registration (Supreme)	994300 Miss Job Pageant 994320 MSDJD Sash and Tiara	994000 Committees 994010 Committees-Misc. 994011 Committees - Postage 994100 Board of Trustees 994000 Spirit Ambassadors Expenses
393.10 300.00 50.00 100.00 50.00 20.20 50.00	0.00 160.00 160.00 0.00 389.85	1,242.08 0.00	1,371.50	1,387.10 439.08	1,177.54	2,500.00 300.00	130.00	361.49 80.87	69.69
300.00 50.00 50.00 50.00 50.00	100.00 160.00 160.00 50.00 200.00	0.00	1,000.00	0.00	517.98 75.00	2,500.00 0.00 0.00 550.00	749.38	681.26 175.00	0.00 0.00 0.00 57 24
300.00 50.00 100.00 50.00 50.00 50.00 50.00	100.00 160.00 160.00 50.00 200.00	0.00	1,000.00	1,400.00 500.00	150.00 300.00 150.00	2,500.00	300.00	700.00	200.00 75.00 50.00
50.00 50.00 100.00 50.00 50.00 50.00 50.00	100.00 150.00 150.00 50.00 200.00	0.00	1,000.00	1,400.00 500.00	150.00 150.00 150.00	1,000.00	200.00	700.00	200.00 0.00 0.00

32,760.00 26,630.00		31,546.11 34,898.26		26,630.00	32,760.00	34,898.26	31,546.11	Total Income
				(64.00)	9,966.00	1,420.91	3,615.39	9900 Budget Reserve Contribution
0.00	1,577.92	25.00	998000 HIKE Fund (pass-thru/donation)			0.00		9800 HIKE Fund (pass-thru)
230.00	98.01		999110 PAGG Jewel*			0.00		9110 PAGG Jewel Overage
230.00	196.20		999100 PGG Jewel*			0.00		9100 PGG Jewel Overage
			999000 Miscellaneous					9000 Miscellaneous
50.00	50.00	50.00	998400 Donation to Grand Chapter					
50.00	50.00	50.00	998300 Donation to York Rite					
50.00	50.00	100.00	998200 Donation to Grand Lodge					
0.00	0.00	50.00	998100 Masonic Donations	0.00	0.00	850.00	1,350.00	8100 Masonic Donations
			998000 Fraternal Relations					8000 Fraternal Relations
1,000.00 1,000.00	250.00		997300 Grd Guide Advance*	1,000.00	1,000.00	0.00		7300 Grd Guide Fundraiser Adv Return*
	1,000.00		997200 V Grand Guardian Advance*	1,000.00	1,000.00	0.00	1,000.00	7200 V Grd Guardian
	1,000.00		997100 Grd Guardian Session Advance*	1,000.00	1,000.00	0.00	5,000.00	7100 Grd Guardian Session Return*
			997000 Advances					7000 Advances
200.00	200.00	187.40	996911 Grand Bethel Expenses (capes, etc)	1,000.00	1,000.00	0.00	,	6230 Grand Bethel Misc Donations
50.00	50.00	0.00	996380 MSDJD York Rite Per Diem*					
50.00	50.00	57.90	996370 MSDJD York Rite Travel*					
50.00	50.00	0.00	996360 MSDJD Grand Chapter Per Diem*					
50.00	50.00	57.90	996350 MSDJD Grand Chapter Travel*					
100.00	100.00	26.27	996340 MSDJD Grand Lodge Per Diem*					
50.00 50.00	50.00	100.49						
300.00	300.00	300.00						
400.00	400.00	8.40	996310 MSDJD Supreme Travel*					
200.00 200.00	200.00	470.10	996300 MSDJD Travel Fund - Instate	200.00	200.00	0.00		996300 MSDJD Travel Fund (not budgeted item)

Notes:

* means it is a budgeted item per the bylaws with established limit

Budget reserve contributions means we used our current assets to offset a a deficit between income and expenses HIKE pass through is for when checks are made out to GGC instead of HIKE. We then pass those funds directly to HIKE. At the end of a session year we may or may not have all of the session bills accounted in our books. Some may not appear until July. Session Net Income - it was rolled together for 14-15 with GGC Finance but we don't have all the reporting that we had before. The new laptops and software were purchased during 13-14 year.

Jobie U only needs to break even - it's not a fundraiser event.

Prior to 14-15; some income goes through the Session Account so we don't have a record of it through GGC.