

GRAND GUARDIAN COUNCIL

JULY 14, 2018

The meeting was called to order by Jen Blake, Grand Guardian. There were 6 of the 7 bethels represented. The opening prayer was offered by Anna Thoreson.

The agenda was amended to include (see in writing – not available unless someone has a copy). It was moved by Dawn Erk to approve the agenda as amended and seconded. The motion was carried.

Introductions (see attached sheet – not available)

Minutes of the previous meeting. Jessica Stanek moved to approve the minutes as distributed and seconded. The motion was carried.

Communications - Thank you from Ralph Schmidt, IOJD World youth

Reports

Bethel #1 - attended Grand, at Brookings Arts Festival this weekend.

Bethel #10 - 13 girls on books, helped with circus, Oahe Days pop and water, Grand, helping with a fundraiser for Courtney Geigle.

Bethel #12 - fundraising for Supreme, 11 active girls, 2 signed petitions.

Bethel #21 - 5 girls, planning a royal reading, continue to do flags for events, circus on June 23rd, Masonic Lodge has been demolished. Now using the old school which was bought by the city. Really nice location.

Bethel #38 - 15 girls, 2 demits and 1 majority. 12 very active girls. Have a number of petitions and hopefuls for this fall. Krista has initiated a council retreat. It was an all-day retreat. Talked about Associate Council members and expectations, talked about CAV, talked to new parents, talked about fundraising, bethel bylaws, etc. Put together an action plan for the Bethel, how to better serve the needs of the girls.

Bethel #44 - girls are busy. Lots of activities at Grand.

Grand Secretary - See attached

Grand Treasurer - see attached

Grand Inner Guard - see proceedings

Grand Outer Guard - no report

Session Registration - see proceedings

Session Chair - see proceedings

Housing Chair - see proceedings

Ritual Competitions - no report

Miss Job Pageant - see proceedings

Spirit Ambassadors - see proceedings

Lily of the Valley, Royal Purple, and Amethyst Award - see proceedings

Necrology - see proceedings

Grand Lodge - had a good time. They gave us a nice donation.

CAV Training on June 30 - 2 people took the class, 6 were signed up. Another class set for Rapid City September 8; Pierre scheduled in April, Sioux Falls in January

HIKE Report - see proceedings

Medallions and Flags - see proceedings

Unfinished Business

Laptops and QuickBooks - a 3-license package would cost about \$800 or so. We could replace a laptop for about \$500.

Valori moved we update QuickBooks and buy a laptop for the Grand Treasurer and it was seconded. Lyn asked where we would find the money. Valori amended her motion to include a laptop for the Grand Secretary and it was amended. The motion was carried. The motion as amended was carried. There was discussion

Dawn suggested we could use funds from Grand Lodge because there was no travel and no per diem used since it was in Rapid City.

It was moved by Sandy and seconded to move monies from (see treasurer report). The motion was carried.

Membership Challenge - each bethel got a packet to include the directory. There was discussion about how to present the directory. Virginia suggests we include Leadership Handbook list of Past Grands. Working on challenges to see net gains.

Leadership Handbook - do we also include PGBHQs and PMSDJDs? No responses to updates over the last month. We need to consider who is going to update the lists.

Promotion Challenge - included in packet for each bethel

New Business

Supreme Amendments - We discussed a number of the amendments. See the amendments as listed on the Supreme website.

Media release forms need to be sent to Grand Secretary.

Bash/Jobie U will be November 17th in Pierre.

Supreme Visit will be February 17, 2019 in Rapid City.

Bethel #13 crowns - broken crowns from Bethel #13. Do we want to send them in to Doc Morgan to be repaired? Bethel #12 had theirs done and they paid the same for 3 that would be paid for 1 new crown. We will donate these to Doc Morgan.

Lyn asked about stuff we talked about with Shelly. There are a number of things we haven't brought up for discussion. For instance, the public versus the masonic persona. There were a number of discussions about when to where regalia, diversity, etc. We talk so much and we do nothing.

Jen is working on addressing Lyn's concerns.

We need to share information and talents and work as a team.

Joann Coady shared that we need consistency. We need to use our committees to develop plans and implement.

Jen will take Jessica's committees and assign people to work on committees. By mid-August, she will have information out and on the website.

Sandy asked if we had been assigned a Supreme Deputy. We have not heard anything on it. The discussion point of being more inclusive, to include no Christian flag and no altar cloth with a cross, was brought up. There will be more discussion in April.

Sunshine and Rain

Courtney and Dallas are safely in Florida. The baby is doing well. They are setting a c-section date and the baby will have surgery very soon following birth.

Jodee shared that Bobbi Back will be getting married on July 13, 2019.

Carla moved her family back home and settled in.

Joann shared that Emily starts on August 1 for her doctorate.

The closing prayer was offered by Anna Thoreson.

The meeting was adjourned.

Respectfully Submitted,

Toni Richardson, PGG

Grand Secretary

Grand Guardian Virginia, Associate Grand Guardian Herb, and Grand Guardian Council:

This has been a busy year for the Grand Secretary's office. I processed warrants 2848 – 2908 totaling \$32,034.75 and deposits totaling \$26,399.93. This does not include any adjustments, which are reflected in the report of the Grand Treasurer. These numbers are not the official Treasurer's report of funds available or expensed, merely a report of work processed through the Grand Secretary's office.

The Grand Secretary's laptop began to show its age and will need to be replaced soon. Further, we will need to consider options for the QuickBooks solution currently utilized as the current version we are using is not compatible with Windows 10.

The Grand Secretary continues to work well with the Grand Treasurer and I am pleased the most recent audit reflects that. We may need to consider closing the annual books earlier than June 30 each year to allow for time to reconcile and make adjustments prior to the yearly audit of books. This is a more difficult task when members wait until the last minute to request reimbursement. It is especially important that income and expenses be reflected in the year in which they were incurred or collected so we have an accurate forecast of our budget needs. It is the responsibility of each member to request reimbursement and submit collected funds as timely as possible.

Finally, I believe we are approaching a crossroads in South Dakota Job's Daughters. It is imperative that we act responsibly for the greater good of our organization and the members of our Order. As noted above, we spent nearly \$6,000 more than we collected. I do understand that we need to spend money to attempt to grow our membership and continue SD Job's Daughters into the future. That said, we also need to be mindful that we are using our funds wisely.

Respectfully Submitted,

Toni Richardson, PGG
Grand Secretary
SD Grand Guardian Council

**SOUTH DAKOTA
GRAND GUARDIAN COUNCIL
FY 18 FINANCIAL REPORT**

July 1, 2017 - June 30, 2018

Checking Account - Beginning Balance as of 07/01/2017	Current	\$21,033.45
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Total Deposits & Interest on checking account	26,812.63	
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Total Expenditures	32,851.75	
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Also includes outstanding checks:		2,278.42
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05/03/2018	2881 K. Sannes	139.99
05/03/2018	2882 HIKE	25.00
05/03/2018	2885 Pierre Bldg Brd	175.00
06/11/2018	2897 A. Thoreson	345.60
06/11/2018	2902 J. Knutson	384.63
06/21/2018	2905 J. Somsaath	44.55
06/29/2018	2907 V. Maher	1,053.06
06/29/2018	2908 B. Willis	110.59

Checking Account - Ending Balance as of 06/30/18		\$17,272.75
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Less Insurance Funds in Checking	270.00	
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Available Checking Account Balance		\$17,002.75
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Investments	Date Reported	Maturity Date	Previous Value	Increase /Decrease	Current Value
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Investment Account	06/29/18		77,020.15	871.21	77,891.36
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(End of FY 2011 before \$15,000 draw)			64,835.09		
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Includes: Future SGG funding

MIJD CD	6 months	0.15%	12/31/17	11/20/18	6,105.98
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Insurance CD's	\$5,000	12 months	0.10%	12/31/17	9/12/18	5,025.07
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	\$5,000	21 months	1.00%	12/31/17	9/12/18	5,114.95
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	\$5,000	37 months	1.25%	12/31/12	12/12/20	5,231.29
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Insurance funds collected in checking account as of report date					270.00
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Total Insurance					\$15,673.90
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Total Investments		\$99,672.75
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Total Assets		\$116,675.50
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2017-2018	Final Report Income					Expenses				
	General Fund	Budgeted	Yr Total			General Fund	Budgeted	Yr Total		
1000 Bethels						991000 Bethels				
1100 Annuals		2850.00	2,709.34			991100 Annuals to Supreme	2750.00	2,417.18		
1200 Dispensations		0.00				991300 Paraphernalia Insurance	0.00			
1300 Insurance		40.00	40.00			991400 Youth Protection	700.00	227.00		
1400 YPP Transfer		0.00				992000 GG Council				
2000 GG Council						992100 Dues funds returned	0.00	30.00		
2100 Dues		2000.00	1,980.00			992200 Supplies from Supreme	500.00	250.02		
2200 Supplies from Supreme		500.00	280.28			992220 Gr Sec/Gr Treas Expenses	200.00	25.20		
						992300 Grand Guardian Expenses	400.00	175.90		
						992310 Proceedings	0.00			
2500 Bethel Closure		0.00	1,289.29			992500 Bethel Reinstitution	0.00			
						992600 Trailer License	50.00			
						992610 Computer - Technology-Webmaster	700.00	681.94		
						992715 Directors and Officers Insurance	1300.00	1,383.00		
						992800 Legal and Tax Fees	400.00	384.68		
						992810 Grand Secretary Gratuity	900.00	900.00		
						992820 Grand Treasurer Gratuity	650.00	650.00		
2900 Misc. GG Council (Includes Interest)		20.00	176.37			992900 Misc. Expense	0.00	166.63		
						992910 Supreme Workshops	0.00			
						992920 Supreme Visit	300.00	234.21		
2912 State HIKE Event		0.00				992912 State HIKE Event	75.00			
3100 Ways & Means		2500.00	2,781.25			993100 Ways & Means	1500.00	2,222.92		
3150 Ways & Means adv return for G Bethel		500.00	435.00			993150 Ways & Means Adv for G Bethel	500.00	435.00		
3200 Doc Morgan Rebate		150.00	67.24			993300 Grand Session Expense	0.00	11,686.78		
3300 Grd Guardian Session Income Net		3500.00	11,636.25			993400 Grd Office/Rep Medallions Exp	400.00	270.08		
3400 Grd Officer/Rep Medallions		400.00	283.25			993900 Misc. GGC Expenses	200.00	272.00		
3900 Misc. GGC Income		0.00	57.21			996500 Grd Guardian - in state travel *	500.00	500.00		
						996510 Grd Guardian - Supreme travel *	400.00	400.00		
						996515 Grd Guardian - Supreme per diem*	500.00	500.00		
						996520 Grd Guardian - Grand Lodge travel*	50.00	50.00		
						996525 Grd Guardian - Grand Lodge per diem*	150.00	144.79		
						996530 Grd Guardian - Grand Chapter travel*	50.00			
						996535 Grd Guardian - Grand Chapter per diem*	75.00			
						996540 Grd Guardian - York Rite travel*	50.00	50.00		
						996545 Grd Guardian - York Rite per diem*	75.00			
						996560 Grd Secretary - Supreme travel*	0.00			
						996565 Grd Secretary - Supreme per diem*	0.00			
						996570 A Grd Guardian - in state travel*	300.00	300.00		
						996580 A Grd Guardian - Supreme travel*	400.00	400.00		
						996585 A Grd Guardian - Supreme per diem*	500.00	500.00		
4000 Committees						994000 Committees				
						994010 Committees-Misc.	100.00	88.46		
4100 Board of Trustees		0.00				994011 Committees - Postage	0.00			
4200 Spirit Ambassador Entry Fees		150.00	180.00			994100 Board of Trustees	0.00			
4300 Miss Job Pageant (self-supporting)		0.00				994200 Spirit Ambassadors Expenses	150.00	156.00		
						994300 Miss Job Pageant	700.00	264.23		
4310 Entry Fees		300.00	300.00			994320 MSDJD Sash and Tiara	150.00	38.31		
4330 Sponsorships (not a budgeted item)		1850.00	1,636.00			994310 Miss IOJD Registration (Supreme)	200.00	225.00		
4400 Education-Bethel Annuals		500.00	743.00							
4430 Education - GG Project		0.00				994400 Education-Scholarships	1000.00	2,000.00		
4440 Education Fundraiser		500.00				994430 Education - GG Project Expense	0.00			
4450 Education - AGG Project (MOJO)		500.00				994440 Education Fundraiser	0.00			
4490 Education Donation Misc.		0.00	250.00			994450 AGG Fundraiser Expense (MOJO)	0.00			
4500 Promotion-Bethel Annuals		500.00	663.00			994500 Promotion - Membership	150.00	150.00		
4510 Promotions - Fund Transfers		0.00				994510 Promotion - Certificates	150.00	300.00		
4520 Promotions - Misc.		0.00	230.00			994520 Promotion - Misc.	150.00	134.24		
4530 Jobie U		1400.00				994530 Jobie U	1400.00			
5300 Awards (RP, LOV, AMYST)		500.00	565.00			995300 Awards (RP, LOV, AMYST)	500.00	657.10		
5000 Fundraising						995000 Fundraising				
5400 G Guide Fundraiser		3000.00	50.00			995400 G Guide Fundraiser	1000.00			
5500 JD License Decals		0.00				995500 JD License Decals	0.00			
5600 Misc. Fundraisers		0.00				995600 Misc. Fundraisers	0.00			
6000 Grand Bethel						996000 Grand Bethel				
6110 Grand Bethel Miscellaneous		0.00				996110 Grand Bethel Miscellaneous	0.00			
6120 Fundraising Projects		100.00				996120 Fundraising Expenses	100.00			
6130 PGBHQ Jewel overage		0.00				996130 PGBHQ Jewels	150.00	132.50		
6135 PMSDJD Jewel overage		0.00				996135 PMSDJD Jewels	150.00	150.00		
						996140 GBHQ Sash & Tiara	75.00	72.40		
6200 GBHQ Travel Fund		300.00				996200 GBHQ Travel Fund - Instate	300.00	300.00		
						996210 GBHQ Supreme Travel*	400.00	149.81		
						996220 GBHQ Supreme Per Diem*	500.00	500.00		
						996230 GBHQ Grand Lodge Travel*	50.00	50.00		
						996240 GBHQ Grand Lodge Per Diem*	150.00			
						996250 GBHQ Grand Chapter Travel*	50.00			
						996260 GBHQ Grand Chapter Per Diem*	75.00			
						996270 GBHQ-York Rite Travel*	50.00			
						996280 GBHQ York Rite Per Diem*	75.00			
996300 MSDJD Travel Fund (not budgeted item)		300.00				996300 MSDJD Travel Fund - Instate	300.00	259.63		
						996310 MSDJD Supreme Travel*	500.00	500.00		
						996320 MSDJD Supreme Per Diem*	600.00	600.00		
						996330 MSDJD Grand Lodge Travel*	50.00	50.00		
						996340 MSDJD Grand Lodge Per Diem*	150.00	150.00		
						996350 MSDJD Grand Chapter Travel*	50.00	32.75		

2017-2018		Final Report					
		Income				Expenses	
General Fund		Budgeted	Yr Total	General Fund		Budgeted	Yr Total
				996360	MSDJD Grand Chapter Per Diem*	75.00	
				996370	MSDJD York Rite Travel*	50.00	50.00
				996380	MSDJD York Rite Per Diem*	75.00	75.00
	6230 Grand Bethel Misc Donations	0.00		996911	Grand Bethel Expenses (capex, etc)	200.00	8.85
7000 Advances				997000 Advances			
	7100 Grd Guardian Session Return*	0.00		997100	Grd Guardian Session Advance*	0.00	
	7200 V Grd Guardian	0.00		997200	V Grand Guardian Advance*	0.00	
	7300 Grd Guide Fundraiser Adv Return*	1000.00		997300	Grd Guide Advance*	1000.00	
8000 Fraternal Relations				998000 Fraternal Relations			
	8100 Masonic Donations	0.00	350.00	998100	Masonic Donations	0.00	
				998200	Donation to Grand Lodge	50.00	
				998300	Donation to York Rite	50.00	50.00
				998400	Donation to Grand Chapter	50.00	50.00
9000 Miscellaneous				999000 Miscellaneous			
	9100 PGG Jewel Overage	0.00		999100	PGG Jewel*	150.00	139.99
	9110 PAGG Jewel Overage	0.00	110.15	999110	PAGG Jewel*	150.00	260.15
	9800 HIKE Fund (pass-thru)	0.00		998000	HIKE Fund (pass-thru/donation)	0.00	
	9900 Budget Reserve Contribution	2,490.00					
	Total Income	25,850.00	26,812.63			25,850.00	32,851.75
Notes:							
* means it is a budgeted item per the bylaws with an established limit							
Budget reserve contributions means we used our current assets to offset a deficit between income and expenses							
HIKE pass through is for when checks are made out to GGC instead of HIKE. We then pass those funds directly to HIKE.							
At the end of a session year we may or may not have all of the session bills accounted in our books. Some may not appear until July.							
Jobie U only needs to break even - it's not a fundraiser event.							
1200 Dispensations - is it feasible that we aren't issuing dispensations for OV's or other changes in Bethel meetings?							
994400 - Last year's scholarship recipients didn't submit until this report year. Did the recipient's get instructions this year?							
992900 - The Miscellaneous Expense was a refund check to a bethel who overpaid in their annual report.							
992100 - We received 2 payments for dues for the same individual - we refunded the overpayment.							